

**NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL CAFETERIA
VIA ZOOM MEETING**

<https://ncboe.zoom.us/j/94865151311?pwd=ZmJ1bWNNc0dScmY0OFNLV282TkVzd09>

September 19, 2023

7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
- 4. ROLL CALL**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
- 7. OPEN TO THE PUBLIC**
- 8. ACTION ITEMS**
 - **Organizational Resolutions**
 - O1. Approve appointments/titles for listed staff for 2023-2024 school year**
 - **General Resolutions**
 - G1. Approve facilities use application for Pre-K Program**
 - G2. Approve facilities use application for After School Enrichment**
 - G3. Approve facilities use application for Girl Scouts**
 - G4. Approve facilities use application for West Essex Cowboys**
 - G5. Approve facilities use application for Boy Scouts**
 - G6. Approve NJ Learning Acceleration High Impact Tutoring Competitive Grant application submission**
 - **Business Resolutions**
 - B1. Approve August 16, 2023 Minutes**
 - B2. Approve listed Payroll[s]**
 - B3. Approve bills and claims**
 - B4. Approve bills and claims**
 - B5. Approve budget transfers for June 2023**
 - B6. Approve Board Secretary June 2023 monthly financial report**
 - B7. Approve June 2023 Monthly Financial reports**
 - **Personnel Resolutions**
 - P1. Approve teaching staff contract**
 - P2. Approve change in FMLA return date for listed staff member**
 - P3. Approve cafeteria aide**
 - P4. Approve lunch aide**

- P5. Approve listed staff members for lunch/recess/study hall
- P6. Approve Professional Development for listed staff
- P7. Approve movement on the salary guide for listed staff
- P8. Approve resignation of listed staff
- P9. Approve door monitor for Gould School
- P10. Approve cafeteria aide
- P11. Approve listed Title I Tutors
- P12. Approve Accounts Payable External Auditor
- 9. OLD BUSINESS
- 10. NEW BUSINESS
- 11. ADJOURN TO CONFIDENTIAL SESSION
 - Legal Attorney-Client Privilege Personnel
 - Negotiations School Security/Public Safety Student Matter

The next scheduled public meeting of the Board will be held on Tuesday, October 17, 2023.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

ORGANIZATIONAL RESOLUTIONS

O1. RESOLVED that the Board of Education approve the following Appointments/Titles for the North Caldwell School District for the remainder of the 2023-2024 school year:

Appointment	Staff member
Affirmative Action Officer	Frank Bifulco
504 Committee Coordinator-Grandview	Frank Bifulco
Harassment, Intimidation & Bullying Coordinator-Grandview	Frank Bifulco
Gifted and Talented Coordinator-Grandview	Frank Bifulco
AHERA Program Manager/Designated Person	Ralph Chappell
Integrated Pest Management Coordinator	Ralph Chappell
Safety and Health Designee	Ralph Chappell

Moved:

Seconded:

Yes:

No:

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	NCPE
User Class:	Class 1
Activity:	Saturday Pre-K Program
Facility:	Grandview Kindergarten Classrooms
Dates:	9/27 Parent Meeting 8-10 pm 10/7, 11/18, 12/9, 1/20, 2/10, 3/2, 4/20
Time:	9:00am - 12:00pm
Fee:	No Fee

Moved:

Seconded:

Yes:

No:

G2. RESOLVED that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	NCPE
User Class:	Class 1
Activity:	ASE Afterschool Enrichment
Facility:	Grandview & Classrooms and Gym
Dates:	9-26-23 through 12-22-23
Time:	3:15-4:30 pm
Fee:	No Fee

Moved: _____ Seconded: _____

Yes: _____ No: _____

G3. RESOLVED that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	Girl Scouts 4 th Grade
User Class:	Class 4
Activity:	Monthly Meetings
Facility:	Grandview Classroom
Dates:	10/12, 11/16, 12/24, 1/11, 2/8, 3/21, 4/18, 5/16
Time:	5:00-7:00pm
Fee:	\$50.00

Moved: _____ Seconded: _____

Yes: _____ No: _____

G4. RESOLVED that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	West Essex Cowboys
User Class:	Class 2
Activity:	Practice during inclement weather
Facility:	Grandview and Gould Gymnasium
Dates:	9-20-23 through 12-01-23
Time:	5:30pm - 7:30pm
Fee:	\$50.00

Moved: _____ Seconded: _____

Yes: _____ No: _____

G5. RESOLVED that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	Boy Scouts
User Class:	Class 4
Activity:	Boy Scout Meetings
Facility:	Gould Café- Thursdays
Dates/Time	7pm-9pm 9-21-23 through 6-22-24
Fee:	\$150.00

Moved: Seconded:

Yes: No:

G6. RESOLVED that the Board of Education approve the submission of the **New Jersey Learning Acceleration High Impact Tutoring Competitive Grant Application** for \$38,000.00.

Moved: Seconded:

Yes: No:

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of August 16th, 2023**

Moved: Seconded:

Yes: No:

B2. RESOLVED that the Board of Education approve the following **Payroll**:

Payroll Date:	Payroll #	Amount:
August 31st, 2023	4	\$ 73,125.96
September 15th, 2023	5	\$381,051.85
September 15th, 2023	6	\$ 7,357.61

Moved: Seconded:

Yes: No:

B3. RESOLVED that the Board of Education approve the following **Bills and Claims:**

June 29th, 2023 **\$ 15, 437.50**

Moved: Seconded:

Yes: No:

B4. RESOLVED that the Board of Education approve the following **Bills and Claims:**

Date	Starting check #	Ending Check #	Total Amount
N/A	001035	001037	Void-Misprint
September 14, 2023	001038	001040	\$249,541.45
September 19, 2023	001041	001087	\$251,526.91

Moved: Seconded:

Yes: No:

B5. RESOLVED that the Board of Education approve the following **Transfers for June 2023:**

North Caldwell Board of Education						
LINE ITEM TRANSFERS						
Date: June 30, 2023						
To account #	Account Name	Amount	From account #	Account Name	Amount	
11-000-213-100-050-00	NURSE SALARY GOULD	1,250.00	11-000-213-300-050-00	NURSE PURCHASE SER - GLD	(1,100.00)	
11-000-213-100-060-00	NURSE SALARY GRANDVIEW	250.00	11-000-213-300-060-00	NURSE PURCHASE SERV - GV	(400.00)	
11-000-230-530-000-00	TELEPHONE BD.OFFICE	625.00	11-000-230-530-000-01	POSTAGE	(625.00)	
11-000-261-420-000-01	MAINT OF BLDG REPAIR SER	4,900.00	11-000-261-420-000-02	MAINTENANCE EQUIP REPAIR	(3,800.00)	
11-000-261-420-000-03	MAINT-COPIERS	5,154.00	11-000-261-800-000-00	MAINTENANCE - MISC	(1,100.00)	
11-000-261-610-000-01	MAINT SUPPLIES - DIST	6,096.00	11-000-262-110-050-00	LUNCHROOM AIDES: GOULD	(11,256.00)	
11-000-262-490-000-01	WATER DELIVERY SERV	6.00	11-000-291-220-000-00	SS/FICA: OTHER	(3,225.00)	
11-000-291-280-000-05	TUITION REIMB TEACHERS	1.00	11-000-291-290-000-04	EMPLOYEE BENEFITS-OTHER	(1.00)	
11-000-291-299-000-00	UNUSED SICK TIME	3,225.00	11-130-100-101-050-00	TEACHERS SAL GR 6 GLD	(1,980.00)	
11-120-100-101-050-00	TEACHERS SAL GR 4-5 GLD	1,280.00	11-190-100-610-060-09	TECH: SUPPLIES GRANDVIEW	(3,800.00)	
11-130-100-101-050-05	CAMP LEADERS STIPENDS	700.00				
11-190-100-610-060-01	SUPPLIES: GENERAL GDVIEW	3,800.00				
	Total Transfers	27,287.00		Total Transfers	(27,287.00)	
					0.00	

Moved:

Seconded:

Yes:

No:

B6. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **June 2023**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **June 2023**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

Yes:

No:

B7. RESOLVED that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for **June 2023**.

Moved: Seconded:

Yes: No:

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Shannon Clutterbuck** to reflect .85 FTE \$ 65,410.00 (\$76,952.00 @.85) MA 45 Step 11.

Moved: Seconded:

Yes: No:

P2. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the change in return date of Family Medical Leave for **Giana Cecere** from September 5, 2023 to August 31, 2023.

Moved: Seconded:

Yes: No:

P3. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the following as a cafeteria aide at a rate of \$16.00 per hour effective September 5, 2023 to November 17, 2023:

<u>Cafeteria Aide</u>	<u>POSITION</u>	<u>HOURS</u>	<u>RATE</u>	<u>Total hours</u>	<u>Max # Days</u>	<u>Daily Pay</u>	<u>Total Expected Payment</u>
Castiglia, Nicole	Cafeteria Aide	12:00-1:00	\$16.00	1.00	56	\$16.00	\$896.00

Moved: Seconded:

Yes: No:

P4. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the following as a lunch/recess aide effective November 20, 2023 to June 18, 2024:

<u>Lunch/Recess Aide</u>	<u>POSITION</u>	<u>HOURS</u>	<u>RATE</u>	<u>Total hours</u>	<u>Max # Days</u>	<u>Daily Pay</u>	<u>Total Expected Payment</u>
Castiglia, Nicole	Lunch Duty	12:00-12:30	\$30.00	.50	114	\$15.00	\$1,710.00

Moved:

Seconded:

Yes:

No:

P5. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the following staff as lunch/recess supervisors/aides at a rate of \$30.00 per hour to be paid through the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP-ESSER) Fund under the American Rescue Plan (ARP) Act of 2021 for the 2023-2024 School Year:

<u>Teacher/Lunch/Recess /Study Hall</u>	<u>POSITION</u>	<u>HOURS</u>	<u>RATE</u>	<u>Total hours</u>	<u>Max # Days</u>	<u>Daily Pay</u>	<u>Total Expected Payment</u>
Approvato, Nicole	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Arena, Tonimarie	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Barbella, Samantha	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Boag, Courtney	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Cappello, Antonnina	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Cecere, Giana	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
De Cilla, Peter	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
De Rosa, Gail	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
De Rosa, Gregory	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Decker, Laura	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Della Valle, Genine	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Della Valle, Nancy	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Egan, Emily	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Garvin, Sydney	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Gesario, Michael	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Girardi, Maria	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Gray, Christine	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Heller, Leslie	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00

PUBLIC SESSION

SEPTEMBER 19, 2023

Householder, Cindy	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Husk, Joyce	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Jones, Rebecca	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Kappock, Susan	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Keenan, Patricia	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
La Torraca, Michael	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Manfra, Cheryl	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Marlo, Randi	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Montano, Wendy	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Mottola, Sharon	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Perillo, Lisa	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Pollio, Elia	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Riggio, Heather	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Rooney, Danielle	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Ryan, Patricia	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Schaffert, Gabrielle	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Schwartz, Laura	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Sinisi, Elaine	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Smith, Marian	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Tomea, Rosemary	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Veniero, Sarah	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Whitney, James	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Worrall, Sophia	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Zecchino, Victoria	Lunch Duty	12:00-1:00	\$30.00	1.00	170	\$30.00	\$5,100.00
Zerance, MaryJo	Lunch Duty	12:00-12:30	\$30.00	0.50	170	\$15.00	\$2,550.00
Total :	Lunch Duty						\$181,050.00

Salary - Source of Funds: 20-487-200-100-000-01 \$30,000.00*

FICA - Source of Funds: 20-487-200-200-000-02 \$ 2,295.00*

*Approximate Costs representing a maximum amount to be spent from the grant. If the actual costs exceed this amount, it will be funded from Fund 10.

Moved: Seconded:

Yes: No:

P6. RESOLVED that the Board of Education , upon the recommendation of the Superintendent, approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost
Boag, C.	9/28,11/3,3/19,1/18	Conquer Mathematics	\$720.00
Boag, M.	10/19,12/6,2/1	Conquer Mathematics	\$590.00
Lagattuta, J.	11/3	Operations in Base Ten, Part 2	\$180.00
Lagattuta, J.	1/18	Measurement & Data	\$180.00
Lagattuta, J.	3/19	Geometry	\$180.00
Linden, L.	10/25	STEAM Tank Finals	\$152.00
Newman, T.	9/28,3/19,11/3	Conquer Mathematics	\$540.00
Shay, K.	10/19	Making the Link Between Data & Intervention: K-6 th reading	\$75.00
Shay, K.	9/22, 10/27, 12/1	Conquer Mathematics	\$450.00
Sibilia, L.	11/15-11/18	ASHA Convention	\$399.00
Silva, T.	10/23	Big Behaviors	\$139.00
Socci, D.	11/15-11/18	ASHA Convention	\$399.00

Moved:

Seconded:

Yes:

No:

P7. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve movement on the salary guide for the following staff members:

	From:		To:	
Jones, Kari-Lynn	MA 15 Step 4	\$ 62,909.00	MA 30 Step 4	\$ 64,556.00

Moved:

Seconded:

Yes:

No:

P8. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the resignation of **Peter DeCilla**, instructional assistant, effective September 15, 2023.

Moved:

Seconded:

Yes:

No:

P9. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve **Heather Riggio** as a door monitor for before school chorus/instrumental music at Gould School from

7:45AM to 8:15AM at a rate of \$15.00 per half hour for the 2023-2024 school year.

<u>Employee</u>	<u>POSITION</u>	<u>HOURS</u>	<u>RATE</u>	<u>Total hours</u>	<u>Max # Days</u>	<u>Daily Pay</u>	<u>Total Expected Payment</u>
Riggio, Heather	Door Monitor	7:45AM - 8:15AM	\$30.00	0.50	170	\$15.00	\$2,550.00
Total :	Door Monitor						\$2,550.00

Moved:

Seconded:

Yes:

No:

P10. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve **Brianna Thomas** as a first-year cafeteria aide at a rate of \$15.00 per hour for the 2023-2024 school year.

Moved:

Seconded:

Yes:

No:

P11. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the following teachers for Title I Tutoring to be paid through The Elementary and Secondary Education Act (ESEA) Grant at a rate of \$75.00 per hour effective for the 2023-2024 school year:

<u>Title I Tutor</u>	<u>POSITION</u>	<u>AM RATE</u>	<u>PM RATE</u>
Approvato, Nicole	Before/ After School Tutor	\$50.00	\$75.00
Arena, Tonimarie	Before/ After School Tutor	\$50.00	\$75.00
Armstrong, Alexa	Before/ After School Tutor	\$50.00	\$75.00
Barbella, Samantha	Before/ After School Tutor	\$50.00	\$75.00
Cappello, Antonnina	Before/ After School Tutor	\$50.00	\$75.00
Castiglia, Angela	Before/ After School Tutor	\$50.00	\$75.00
Cecere, Giana	Before/ After School Tutor	\$50.00	\$75.00
De Martino, Arianna	Before/ After School Tutor	\$50.00	\$75.00
De Rosa, Gregory	Before/ After School Tutor	\$50.00	\$75.00
Doolen, Argiro	Before/ After School Tutor	\$50.00	\$75.00
Egan, Emily	Before/ After School Tutor	\$50.00	\$75.00

